

## REQUISITION

### 1) Your Details:

Name : \_\_\_\_\_  
Address : \_\_\_\_\_  
City/Postcode: \_\_\_\_\_  
Telephone : \_\_\_\_\_  
FAX number : \_\_\_\_\_  
VAT/EU VAT number (for UK/EU buyers only) : \_\_\_\_\_

### 2) Requested Collections

Please tick the collections you are interested to acquire.

WT2g                      GBP 250                       .GOV                      GBP 400  
 WT10g                      GBP 400                       .GOV2                      GBP 600  
 BLOGS06                      GBP 400                       BLOGS08                      GBP 500

### 3) Method of payment\*

Please tick your preferred method of payment.

By credit card (only Visa, MasterCard)  
 By bank transfer (We will fax back an invoice)

\* Please note that a 2% charge will be made for handling credit card payments.

If you are paying by credit card, please provide the following information:

Type of credit card:  Visa                       MasterCard  
Cardholder name: \_\_\_\_\_  
Card number: \_\_\_\_\_  
Start date (if any): \_\_\_\_\_ Expiry date: \_\_\_\_\_  
Bank name: \_\_\_\_\_

I authorise the University of Glasgow to charge the amount specified in Section 4 below to my Credit card account.

Cardholder's Signature: \_\_\_\_\_  
Date: \_\_\_\_\_

### 4) Total

CREDIT CARD CHARGE of 2% (if applicable)	£ (GBP)	
BANK TRANSFER CHARGE of £30 (if applicable)	£ (GBP)	
COLLECTIONS COST	£ (GBP)	
TOTAL AMOUNT OF ORDER	£ (GBP)	

Date: \_\_\_\_\_ Signature: \_\_\_\_\_

**This form should be completed in full and FAXED to:  
May Gallagher; Fax No: +44 141 330 4439**